



## CORPORATE HEALTH AND SAFETY COMMITTEE – 21ST NOVEMBER 2011

**SUBJECT: SCHEDULE OF MEETINGS 2012**

**REPORT BY: DEPUTY CHIEF EXECUTIVE**

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### **1. PURPOSE OF REPORT**

- 1.1 To seek Members' views as to proposed dates for future meetings of the Corporate Health and Safety Committee in 2012.

### **2. SUMMARY**

- 2.1 Traditionally, meetings of the Committee have been held quarterly and generally timed to allow the inclusion of quarterly accident statistics.
- 2.2 At its meeting of November 2010, Committee Members gave their preference that meetings be held in the morning, on the Monday of the third week of the chosen month.
- 2.3 Since 2009 meetings have been held in February, May, August and November. Whilst these months have worked successfully for statistical purposes, it has been noted that Member attendance could be improved if the August meeting was rescheduled.

### **3. RECOMMENDATIONS**

- 3.1 Members are asked to consider and agree dates for the Corporate Health and Safety Committee to meet in 2012.

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